

Hustisford School District

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Buildings and Grounds Committee Meeting Minutes of Monday, June 6, 2022

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, June 6, 2022, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, Principal; and Heather Cramer, District Administrator

New Business:

- Presentation from Booster Club on HS Trophy Case—Mrs. Katie Powell presented information to the committee on the possibility of a new trophy case at the HS. The committee discussed and want to encourage the booster club to wait until more discussion on the referendum happens. The committee would hate to see funds being invested and then a change occurring to that area if a referendum were to focus on the entrance area of the HS due to safe and secure entrance concerns. The board will discuss during board development during the June board meeting.
- Maintenance and Staffing Update—The committee was updated on staffing. The committee asked for a closed session on staffing and compensation for the June board meeting.
- Future Facilities Planning—Monday, June 27, the board will interview architect firms for the potential referendum. The interviews will consist of 4 firms and begin at 5 pm and follow an hourly schedule.
- Summer 2022 Projects/Timeline—The committee was presented information from the maintenance crew about what needs to be completed over the summer. Currently the staff is focused on the cleaning of the HS. They will then use the month of July for maintenance concerns and then use August for cleaning of JHE.
- Current building maintenance issues/concerns—The water heaters are going to be replaced shortly. There is an issue with a coil in room 310 at the HS. There is also an issue with the air conditioner for the kitchen at JHE.
- Maintenance Purchasing—The committee discussed purchasing and whether to open accounts with businesses or continue to use the credit card for maintenance related purchases. At this time, the committee recommends using the credit card for purchases rather than using accounts.
- Grounds Maintenance –The committee discussed the new mowing service and complimented the work being done. They also discussed a post in regards to litter on the soccer fields.